

MINUTES

MEETING DATE: September 17, 2014

The CBOC met at 5:00 p.m., September 17, 2014, at the Brazosport Independent School District Administration Building, 301 W. Brazoswood Drive, Clute, Texas, with the following members present:

Kay Aplin
Donald Caldwell
Donald Lamont
Terry McCollough

Gerald Roznovsky
Vinay Singhanian
June Strambler
Johnathan Sublet

The following members were absent:

Edward Garcia
Jess Charpentier
David Fritz
Carolyn Kirk

John O'Connor
Louis Guidry
Kirk Willson

The following staff and Board of Trustee members were present:

Jerry Adkins
Monty Burger
Dr. Karin Holacka
Danny Massey

Daniel Schaefer
Dr. Sandra McCoy-Jackson
Jay Whitehead
David Mendoza

The following staff and Board of Trustee members were absent:

Rachel Arthur
Mason Howard

Rebecca Kelley
Steve West

The following individuals signed the register as visitors:

None

AGENDA

Introduction and Welcome – Dan

Website Review/Comments/Recommendations

Mr. Schaefer asked for feedback for improvements to the District website. No recommendations for improvement were made.

Review and Approval of Minutes of June 18, 2014

Following a review of the minutes, a motion was made by Vinay Singhanian and seconded by Donald Caldwell for approval of the minutes as presented. Motion passed unanimously.

Review of Project Status

Mr. Schaefer indicated that as of August 31, 2014, \$21,970,253 or 54.03% of the bond funds have been obligated for purchase, which is up from \$21,035,587 or 51.73% as of May 31, 2014. He further explained that some of these items are not complete but are ordered or the projects are in progress. A complete list of purchases was reviewed in detail. Projects completed and paid as of August 31, 2014 totaled \$20,186,203 representing 50% of the bond program compared to \$15,618,257 representing 39% as of May 31, 2014.

Review of Project Timelines

Mr. Schaefer reviewed the project timelines posted to the District website and indicated no changes from the previous meeting.

Fall projects include:

- Classroom Projection/Whiteboard – Finalizing one campus
- Roofs – Finalizing B'Wood (Partial) and, B'port (Partial)
- Gym Floor – B'Wood
- Culinary Lab – Fall/Spring
- Welding and Agricultural Upgrades – Planning Stage
- Security Vestibules – Materials Ordered - Installation Oct – Dec 2014
- Bus Parking – Pending resolution of Velasco Drainage District requirements.
- Others...

Reallocation of Project Funds

Mr. Schaefer reviewed four reallocations related to various projects. One was a report only but the other three required approval. The gym floor at B'Wood quotes exceeded the budget and needs an additional \$10K to complete the project. The Culinary Lab scope of work was expanded to better meet the education needs of the class therefore an additional \$48,000 is needed to move forward with the project. Funding for the reallocation would come from contingencies. The next reallocation is \$250,000 related to computers for additional staff. Upon deployment of machines, it was determined that some staff were not included in the original counts as they were using donated machines. The technology department met with the principals to determine the intended use to verify the need. Funding for the reallocation will come from balance of the "Wired Infrastructure" line item, which is under budget. The last reallocation was reviewed but ultimately tabled until drainage related requirements can be sorted out. Administration recommends the reallocation of \$48,000 from "Contingency" line item to "Culinary Lab" and \$250,000 from the "Wired Infrastructure" line item to the "Computers for Staff" line. On a motion by Kay Aplin and a second by Terry McCollough, the committee unanimously approved the reallocations as recommended and presented.

Question/Discussion/Suggestions of Items

Kay Aplin suggested a tour of the campuses so the committee could see the projects first hand as the community feedback is that they have not seen the benefit. Mr. Schaefer indicated that many of the projects are infrastructure related and it is difficult for most to see what has happened unless they want to crawl on the roofs, mechanical rooms or server rooms. Year 3 is when many of the devices will be implemented in classrooms, which should help the community see the impact.

SCHEDULING AND UPCOMING MEETINGS

Next scheduled meeting is December 17, 2014, from 5-6 pm at the Administration Building room D-7.

There being no further business, the meeting adjourned at 5:57 p.m.




